

Dept. of Health & Human Services Board
Kim Bejcek, Acting Chair
Renee Courier Aumock, Board Member
Fran DeWyse, Board Member



**BAY COUNTY
MEDICAL
CARE FACILITY**

Maureen MacKenzie
Administrator

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DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING

Date: October 26, 2022
Time: 3:30 pm
Place: Bay County Medical Care Facility Board Room

Participants: Kim Bejcek, Acting Chair
Renee Courier Aumock, Board Member
Fran DeWyse, Board Member
Maureen MacKenzie, LNHA
Jodi Kelly, DON
Michael Regulski, Financial Advisor
Jaqueline McCarthy, Finance Director
Julia Madigan, Corporate Compliance
Michele Peruski, Board Scribe

Guests: To be introduced, if present

- I. Call meeting to order**
- II. Roll Call**
 - a. In attendance**
- III. Approval of Agenda**
 - a. Additions**
 - b. Corrections**
- IV. Approval of Minutes**
 - a. Regular Minutes of September 28, 2022**
 - b. Closed Minutes of September 28, 2022**
- V. Public Comment**
- VI. New Business**
 - a. Department Presentation-Discharge Planning**
 - b. 2022 Board Meeting Dates**
- VII. Construction Update**
- VIII. Administrator Report**
 - a. Patient Opinion Survey**
 - b. Census**
 - c. Worker's Compensation**
 - d. DON Update**
- IX. Financial Director Report**

- a. **Financial Report, September, 2022**
 - b. **Accounts Payable Summary**
 - c. **Payer A/R Aging**
 - d. **Deposit Distribution**
 - e. **Problematic Accounts**
- X. Maintenance Report**
- XI. Policy Approval**
- a. **Administrative**
 - i. **Behavioral Health Services**
 - ii. **Hipaa Security Measures**
 - b. **Emergency Preparedness**
 - i. **Bomb Threat**
 - c. **Nursing**
 - i. **Activities of Daily Living**
 - ii. **Administration of Medication**
 - iii. **Antibiotic Use**
 - iv. **Covid 19 and Covid 19 Vaccine Reporting**
 - v. **Discharge Against Medical Advice**
 - vi. **Discharge Planning Procedure**
 - vii. **Drug Diversion and Prevention**
 - viii. **Exposure to Blood Borne Pathogens**
 - ix. **Food Substitutes**
 - x. **Gait Belt Procedure**
 - xi. **I.V. and Blood**
 - xii. **I.V. Services**
 - xiii. **Interdisciplinary Resident Care Conference**
 - xiv. **Maintenance for Oxygen Equipment**
 - xv. **Novel Coronavirus Prevention and Response**
 - xvi. **Physician Visit and Physician Delegation**
 - xvii. **Resident Falls/Risk of Falls**
 - xviii. **Reporting and Monitoring of Incidents**
 - xix. **Standard Precautions**
 - xx. **STAT Laboratory Tests**
 - xxi. **Storage and Use of Food from Outside**
 - xxii. **Transfer Procedures**
 - xxiii. **Weight Monitor Program**
 - xxiv. **Vaccination Anaphylaxis Management**
- XII. Closed Session: Motion to go into closed session pursuant to MCL 15.268(c) to consider material exempt from discussion or disclosure by state or federal statute.**
- XIII. Unfinished Business**
- XIV. Miscellaneous Business**
- XV. Adjournment**

NEXT BOARD MEETING: NOVEMBER '22 TBD