

Dept. of Health & Human Services Board
Frances DeWyse, Chair
Renee Courier Aumock, Vice Chair
Bryan Benchley, Board Member



**BAY COUNTY
MEDICAL
CARE FACILITY**

Maureen MacKenzie
Administrator

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DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING

Date: November 30, 2022
Time: 3:30 pm
Place: Bay County Medical Care Facility Board Room

Participants: Frances DeWyse, Chair
Renee Courier Aumock, Vice Chair
Bryan Benchley, Board Member
Maureen MacKenzie, LNHA
Jodi Kelly, DON
Michael Regulski, Financial Advisor
Jaqueline McCarthy, Finance Director
Julia Madigan, Corporate Compliance
Michele Peruski, Board Scribe

Guests: To be introduced, if present

- I. Call meeting to order**
- II. Roll Call**
 - a. In attendance**
- III. Approval of Agenda**
 - a. Additions**
 - b. Corrections**
- IV. Approval of Minutes**
 - a. Regular Minutes of October 26, 2022**
- V. Public Comment**
- VI. New Business**
 - a. Department Presentation-Business Office**
- VII. Construction Update**
- VIII. Administrator Report**
 - a. Patient Opinion Survey**
 - b. Census**
 - c. Worker's Compensation**
 - d. DON Update**

- IX. Financial Director Report**
 - a. Financial Report, October, 2022**
 - b. Accounts Payable Summary**
 - c. Payer A/R Aging**
 - d. Deposit Distribution**
 - e. Problematic Accounts**
 - f. Budget 2022**
 - i. R-11 Business Office**
 - ii. R-12 Nursing**
 - iii. R-13 Rehab Therapy Ancillaries**
 - iv. R-14 Nursing Ancillaries**
 - v. E-48 Network Administration**
 - vi. E-49 Social Services**
 - vii. E-50 Human Resources**
 - viii. E-51 Activities**
 - ix. E-64 Nursing Admin/Case Management**
 - x. E-65 Nursing**
 - xi. 2022 Under \$25,000 Budget Amendments**
 - xii. 2021/2022 Budget Summaries**
 - g. Budget 2023**
 - i. R-2 Nursing**
 - ii. R-4 Business Office**
 - iii. 2023 Under \$25,000 Budget Amendments**
 - iv. 2022/2023 Budget Summaries**
- X. Maintenance Report**
- XI. Policy Approval**
 - a. Administrative**
 - i. CNA Renewal**
 - ii. Facility Vehicle Usage**
 - iii. False Claims and False Statements to Medicare and Medicaid**
 - iv. I-9 Forms**
 - v. Laundry and Linen**
 - vi. Medical Director**
 - vii. Missing Items**
 - viii. QAPI**
 - ix. Resident Clothing**
 - x. Routine Cleaning and Disinfection**
 - b. Emergency Preparedness**
 - i. Active Shooter**
 - c. Nursing**
 - i. Bedtime Snacks**
 - ii. C-Diff**
 - iii. Call Light**
 - iv. Coronavirus Testing**
 - v. Documentation of IV Therapy**
 - vi. Employee Covid Vaccination**
 - vii. Employee Covid Vaccination Exception**

- viii. Hand Hygiene
- ix. Hospice
- x. Incontinence Assessment
- xi. Influenza Vaccine
- xii. Interdisciplinary Team Plan of Care
- xiii. Interim Payment Assessment
- xiv. Interrupted Stay
- xv. Maintaining MDS Files
- xvi. Medications Brought into Facility by Family Member of Residents
- xvii. Oral Pharyngeal Suctioning
- xviii. Ostomy Appliance Application
- xix. PT-OT-SP Referral
- xx. Podiatry Services
- xxi. Scabies
- xxii. Secured Basement
- xxiii. Stock Medication
- xxiv. Suicide Precautions
- xxv. Tracheostomy Suctioning
- xxvi. Vascular Access Device Removal
- xxvii. Vial Samples of Injectable Medications

XII. Closed Session: Motion to go into closed session pursuant to MCL 15.268(c) to consider material exempt from discussion or disclosure by state or federal statute.

XIII. Unfinished Business

XIV. Miscellaneous Business

XV. Adjournment

NEXT BOARD MEETING: December 21, 2022