



Dept. of Health & Human Services Board  
Frances DeWyse, Chair  
Renee Courier Aumock, Vice Chair  
Bryan Benchley, Board Member

Kyle Weidman  
Administrator

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## **DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING**

**Date:** January 25, 2023  
**Time:** 2:00 pm  
**Place:** Bay County Medical Care Facility Board Room

**Participants:** Frances DeWyse, Chair  
Renee Courier Aumock, Vice Chair  
Bryan Benchley, Board Member  
Kyle Weidman, LNHA  
Jodi Kelly, DON  
Jaqueline McCarthy, Finance Director  
Julia Madigan, Corporate Compliance  
Michele Peruski, Board Scribe

**Guests:** To be introduced, if present

- I. Call meeting to order**
- II. Roll Call**
  - a. In attendance**
- III. Approval of Agenda**
  - a. Additions**
  - b. Corrections**
- IV. Approval of Minutes**
  - a. Regular Minutes of December 21, 2022**
- V. Public Comment**
- VI. New Business**
  - a. Department Presentation- Assessments**
- VII. Administrator Report**
  - a. Patient Opinion Survey**
  - b. Census**
  - c. Worker's Compensation**
  - d. DON Update**
- VIII. Financial Director Report**
  - a. Construction Project Update**

- b. **Financial Report, December, 2022**
- c. **Accounts Payable Summary**
- d. **Payer A/R Aging**
- e. **Deposit Distribution**
- f. **Problematic Accounts**
- g. **4<sup>th</sup> Quarter Donation Report**
- h. **Budget 2023**
  - i. **E-5 Social Services**
  - ii. **E-8 Business Office**
  - iii. **E-9 Covid Department**
  - iv. **E-10 Post Employment**
- i. **Budget Amendments under \$25,000**
- j. **Budget Summary 2022-2023**

**IX. Maintenance Report**

**X. Policy Approval**

- a. **Activities**
  - i. **Activity Calendar**
  - ii. **Alcohol**
  - iii. **Pet Visits**
- b. **Administrative**
  - i. **CCEO**
  - ii. **HIPAA S&P**
- c. **Nursing**
  - i. **Acute Change of Condition**
  - ii. **Directives for Skin/Wound Assessment and Documentation**
  - iii. **INR Orders**

**XI. Go into closed session pursuant to MCL 15.268(c) to consider material exempt from discussion or disclosure by state or federal statute.**

**XII. Unfinished Business**

**XIII. Miscellaneous Business**

**XIV. Adjournment**

**NEXT BOARD MEETING: February 22, 2023 at 2 p.m.**