



Dept. of Health & Human Services Board
Frances DeWyse, Chair
Renee Courier Aumock, Vice Chair
Bryan Benchley, Board Member

Kyle Weidman
Administrator

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DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING

Date: February 27, 2023
Time: 10:00 am
Place: Bay County Medical Care Facility Board Room

Participants: Frances DeWyse, Chair
Renee Courier Aumock, Vice Chair
Bryan Benchley, Board Member
Kyle Weidman, LNHA
Jodi Kelly, DON
Jaqueline McCarthy, Finance Director
Julia Madigan, Corporate Compliance
Michele Peruski, Board Scribe

Guests: To be introduced, if present

- I. Call meeting to order**
- II. Roll Call**
 - a. In attendance**
- III. Approval of Agenda**
 - a. Additions**
 - b. Corrections**
- IV. Approval of Minutes**
 - a. Regular Minutes of January 25, 2022**
 - b. Closed Minutes of January 25, 2023**
- V. Public Comment**
- VI. New Business**
 - a. Department Presentation- Human Resources**
- VII. Administrator Report**
 - a. Patient Opinion Survey**
 - b. Census**
 - c. Worker's Compensation**
 - d. Strategic Planning**
 - e. DON Update**

- VIII. Financial Director Report**
 - a. Construction Project Update**
 - b. Financial Report**
 - i. December, 2022**
 - ii. January, 2023**
 - c. Accounts Payable Summary**
 - d. Payer A/R Aging**
 - e. Deposit Distribution**
 - f. Problematic Accounts**

- IX. Maintenance Report**

- X. Policy Approval**

- a. Administrative**
 - i. Anti-Nepotism**
 - ii. Business Associate Agreement**
 - iii. Collections**
 - iv. Confidentiality**
 - v. Conflict of Interest**
 - vi. Dress Code**
 - vii. Ethics Committee**
 - viii. False Claims**
 - ix. Notification of Absence**
 - x. Pay Distribution**
 - xi. Personnel Records**
 - xii. Reporting of Suspected Crimes under the Elder Justice Act**
 - xiii. Social Media**
 - xiv. Vehicle Safety**
 - xv. Whistleblower Protection**
 - xvi. Work Flex**
- b. Disaster**
 - i. Active Shooter**
 - ii. Bomb Threat**
 - iii. Emergency Communication**
 - iv. Emergency Preparedness**
 - v. Incident Command System**
 - vi. Lockdown**
 - vii. Missing Resident/Elopement**
 - viii. Shelter in Place**
 - ix. Workplace Violence**
- c. Nursing**
 - i. Covid 19 Vaccination**
 - ii. Diet Order**
 - iii. Elopement Assessment**
 - iv. Employee Covid Vaccination Exemption**
 - v. External Catheter on Adult Male**
 - vi. Nutrition and Fluid Assessment**
 - vii. Specialized Nutritional Support**
 - viii. Tuberculosis Exposure Control Plan**
 - ix. Warfarin Dosing Program**

- XI. Go into closed session pursuant to MCL 15.268(c) to consider material exempt from discussion or disclosure by state or federal statute.**
- XII. Unfinished Business**
- XIII. Miscellaneous Business**
- XIV. Adjournment**

NEXT BOARD MEETING: March 22, 2023 at 2 p.m.