



Dept. of Health & Human Services Board
Frances DeWyse, Chair
Renee Courier Aumock, Vice Chair
Bryan Benchley, Board Member

Kyle Weidman
Administrator

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DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING

Date: March 30, 2023
Time: 2:00 pm
Place: Bay County Medical Care Facility Board Room

Participants: Frances DeWyse, Chair
Renee Courier Aumock, Vice Chair
Bryan Benchley, Board Member
Kyle Weidman, LNHA
Jodi Kelly, DON
Jaqueline McCarthy, Finance Director
Julia Madigan, Corporate Compliance
Michele Peruski, Board Scribe

Guests: To be introduced, if present

- I. Call meeting to order**
- II. Roll Call**
 - a. In attendance**
- III. Approval of Agenda**
 - a. Additions**
 - b. Corrections**
- IV. Approval of Minutes**
 - a. Regular Minutes of February 22, 2023**
 - b. Closed Minutes of February 22, 2023**
- V. Public Comment**
- VI. New Business**
 - a. Department Presentation- Dietary**
- VII. Administrator Report**
 - a. Patient Opinion Survey**
 - b. Census**
 - c. Worker's Compensation**
 - d. DON Update**
- VIII. Financial Director Report**
 - a. Construction Project Update**
 - b. Financial Report**

- i. December, 2022
 - ii. February, 2023
 - c. Accounts Payable Summary
 - d. Payer A/R Aging
 - e. Deposit Distribution
 - f. Problematic Accounts
- IX. Maintenance Report
- X. Policy Approval
 - a. Activities
 - i. Activity Spaces and Equipment Policy and Procedure
 - ii. Removing a Disruptive Resident from an Activity
 - iii. Safety Precautions for Activities
 - b. Administrative
 - i. Acceptable Use Policy for I.T. Systems
 - ii. Compliance with Reporting Allegations of Abuse/Neglect/Exploitation
 - iii. Credentialing and Medical Staff
 - iv. Facility Assessment
 - v. Labeling Clothing
 - vi. Personal Furniture
 - vii. Physician & Provider Credentialing
 - viii. Professional Education Internship Program
 - ix. Reimbursements for C.N.A. Training & Testing
 - x. Smoking and Tobacco
 - c. Nursing
 - i. Automatic Stop Orders
 - ii. Bed Bug Prevention and Management Policy
 - iii. Catheter Bag Policy
 - iv. Catheter Care Policy
 - v. Catheterization of a Female
 - vi. Catheterization of a Male
 - vii. Continuous Bladder Irrigation
 - viii. Enteral Tube Medication Administration
 - ix. Examination For And/or Removal of Fecal Impaction
 - x. Indwelling Catheter Removal
 - xi. Irrigation Of Indwelling Catheter
 - xii. Nebulizer Aerosol Treatment Policy
 - xiii. Replacement Of Gastrostomy Tube
- XI. Go into closed session pursuant to MCL 15.268(c) to consider material exempt from discussion or disclosure by state or federal statute.
- XII. Unfinished Business
- XIII. Miscellaneous Business
- XIV. Adjournment

NEXT BOARD MEETING: April 26, 2023 at 2 p.m.