



Dept. of Health & Human Services Board
Frances DeWyse, Chair
Renee Courier Aumock, Vice Chair
Bryan Benchley, Board Member

Kyle Weidman
Administrator

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DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING

Date: May 24, 2023
Time: 2:00 pm
Place: Bay County Medical Care Facility Board Room

Participants: Frances DeWyse, Chair
Renee Courier Aumock, Vice Chair
Bryan Benchley, Board Member
Kyle Weidman, LNHA
Jodi Kelly, DON
Jaqueline McCarthy, Finance Director
Julia Madigan, Corporate Compliance
Michele Peruski, Board Scribe

Guests: To be introduced, if present

- I. Call meeting to order
- II. Roll Call
 - a. In attendance
- III. Approval of Agenda
 - a. Additions
 - b. Corrections
- IV. Approval of Minutes
 - a. Regular Minutes of April 26, 2023
- V. Public Comment
- VI. New Business
- VII. Administrator Report
 - a. Patient Opinion Survey
 - b. Census
 - c. Worker's Compensation
 - d. DON Update
- VIII. Financial Director Report
 - a. Construction Project Update
 - b. Financial Report
 - i. December, 2022
 - ii. April, 2023

- c. **Accounts Payable Summary**
 - d. **Payer A/R Aging**
 - e. **Deposit Distribution**
 - f. **Problematic Accounts**
- IX. Maintenance Report**
- X. Policy Approval**
- a. **Administrative**
 - i. **Abuse, Neglect and Exploitation**
 - ii. **Accounts Payable Prior Authorization**
 - iii. **Administrative Policies- Governing Body**
 - iv. **Constitution and By- Laws**
 - v. **Contract Review**
 - vi. **Dress Code**
 - vii. **Gift-Donation Policy**
 - viii. **Gifts and Gratuities**
 - ix. **Institutional Planning**
 - x. **Maintaining Professional Contracts**
 - xi. **New Hire Background and Reference Checking**
 - xii. **Non- Discrimination**
 - b. **Emergency Preparedness**
 - i. **Non- Functioning Fire Alarm and Sprinkler System**
 - ii. **Requesting an 1135 Waiver**
 - iii. **Severe Weather Policy**
 - c. **Nursing**
 - i. **Behavior Wellness Committee**
 - ii. **Bladder Scan Policy**
 - iii. **Care For A CPAP/BiPAP**
 - iv. **Clean Dressing Policy**
 - v. **Cytotoxic Medication Policy**
 - vi. **Generalized Infection Prevention and Control Policy**
 - vii. **Lift Seat Integrity Policy**
 - viii. **Nebulizer Aerosol Treatment Policy**
 - ix. **Pneumonia Vaccine Policy**
 - x. **Psychotropic Medication and Gradual Dose Reductions**
 - xi. **Sterile Dressing Policy**
- XI. Go into closed session pursuant to MCL 15.268(c) to consider material exempt from discussion or disclosure by state or federal statute.**
- XII. Unfinished Business**
- XIII. Miscellaneous Business**
- XIV. Adjournment**

NEXT BOARD MEETING: June 28, 2023 at 2 p.m.