

Dept. of Health & Human Services Board Renee Courier Aumock Bryan Benchley Kyle Weidman Administrator

564 W. Hampton Rd. Essexville, Michigan 48732 (989) 892-3591 \* Fax (989) 892-6991 Web Site: www.BayCountyMCF.com

## DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING

Date: June 28, 2023 Time: 2:00 pm

Place: Bay County Medical Care Facility Board Room

Participants: Renee Courier Aumock Kyle Weidman, LNHA

Bryan Benchley Jodi Kelly, DON

Jaqueline McCarthy, Finance Director Julia Madigan, Corporate Compliance

Michele Peruski, Board Scribe

**Guests:** To be introduced, if present

I. Call meeting to order

II. Roll Call

a. In attendance

III. Approval of Agenda

a. Additions

b. Corrections

IV. Approval of Minutes

a. Regular Minutes of May 24, 2023

b. Closed Minutes of May 24, 2023

V. Public Comment

VI. New Business

a. Election of Chair and Vice Chair

VII. Administrator Report

a. Patient Opinion Survey

b. Census

c. Worker's Compensation

d. DON Update

VIII. Financial Director Report

a. Construction Project Update

b. Financial Report

- i. December, 2022
- ii. May, 2023
- c. Accounts Payable Summary
- d. Payer A/R Aging
- e. Deposit Distribution
- f. Problematic Accounts
- g. Budget Amendments
  - i. R-11 Business Office
  - ii. R-15 Nursing
  - iii. R-16 Rehab Therapy Ancillaries
  - iv. R-17 Nursing Ancillaries
  - v. E-36 Activities
  - vi. E-37 Business Office
  - vii. E-38 Buildings and Grounds
  - viii. E-39 Dietary
  - ix. E-48 Laundry
  - x. E-51 Nursing
- h. Under \$25,000 Budget Amendments
- i. 2022/2023 Budget Summaries
- IX. Maintenance Report
- X. Policy Approval
  - a. Activities
    - i. Grievances
  - b. Administrative
    - i. Anti-Bullying
    - ii. Bed Hold Notice
    - iii. Care Plans
    - iv. Employee Transitional Return-to-Work Program
    - v. Facility Security System Use and Access
    - vi. Personal Electronic Devices
  - c. Nursing
    - i. Accessing and De-accessing an Implanted Vascular Access Port
    - ii. Care of C-PAP and BI-PAP Equipment
    - iii. Catheter Bag
    - iv. Novel Coronavirus Prevention and Response
    - v. Standard Lab Work Protocol
    - vi. Sterile Dressing Change
    - vii. Urinary Catheterization
    - viii. Urine Cultures/Aspiration of Urine From Catheter
- XI. Go into closed session pursuant to MCL 15.268(c) to consider material exempt from discussion or disclosure by state or federal statue.
- XII. Unfinished Business
- XIII. Miscellaneous Business
- XIV. Adjournment

## NEXT BOARD MEETING: July 26, 2023 at 2 p.m.