



Dept. of Health & Human Services Board
Renee Courier Aumock, Chair
Bryan Benchley, Vice Chair
Jill Schmidt, Board Member

Kyle Weidman
Administrator

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Web Site: www.BayCountyMCF.com

DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING

Date: December 27, 2023
Time: 2:00 pm
Place: Bay County Medical Care Facility Board Room

Participants: Renee Courier Aumock
Bryan Benchley
Jill Schmidt
Kyle Weidman, LNHA
Sarah Griffor, DON
Jaqueline McCarthy, Finance Director
Julia Madigan, Corporate Compliance
Alecia Kruse, Board Scribe

Guests: To be introduced, if present

- I. Call meeting to order**
- II. Roll Call**
 - a. In attendance**
- III. Approval of Agenda**
 - a. Additions**
 - b. Corrections**
- IV. Approval of Minutes**
 - a. Regular Minutes of November 30, 2023**
 - b. Closed Minutes of November 30, 2023**
- V. Public Comment**
- VI. New Business**
- VII. Administrator Report**
 - a. Patient Opinion Survey**
 - b. Census**
 - c. DON Update**
 - d. Compliance Update**
- VIII. Financial Director Report**
 - a. Construction Project Update**
 - b. Financial Report**
 - i. November, 2023**
 - c. Accounts Payable Summary**
 - d. Payer A/R Aging**

- e. **Deposit Distribution**
 - f. **Problematic Accounts**
- IX. Maintenance Report**
- X. Policy Approval**
- a. **Administrative**
 - i. **Resident Rights**

 - b. **Emergency Preparedness**
 - i. **Severe Weather**

 - c. **Nursing**
 - i. **Admissions**
 - ii. **Adverse Drug Event**
 - iii. **Antibiotic Stewardship**
 - iv. **Anti-Psychotic Medication Use**
 - v. **Documentation of IV Therapy**
 - vi. **Ear Irrigation**
 - vii. **Influenza Vaccine Program**
 - viii. **Inpatient Psychiatric Admission**
 - ix. **Lice**
 - x. **Ordering of Missing Medication**
 - xi. **Outdoor Safety**
 - xii. **Oxygen Administration**
 - xiii. **Pain Assessment and Management**
 - xiv. **Photo Consent**
 - xv. **Physician Visit and Delegation**
 - xvi. **Podiatry Services**
 - xvii. **Pulse Oximetry**
 - xviii. **Release and Receipt of Property and Body to Funeral Director**
 - xix. **Reporting Monitoring of Incidents**
 - xx. **Restraints**
 - xxi. **Tracheostomy Suctioning**
 - xxii. **Transfer and Discharge**
 - xxiii. **Treatment of Hypoglycemia**
 - xxiv. **UA Orders**
 - xxv. **Vital Signs**
- XI. Go into closed session pursuant to MCL 15.268(c) to consider material exempt from discussion or disclosure by state or federal statute.**
- XII. Unfinished Business**

XIII. Miscellaneous Business

XIV. Adjournment

NEXT BOARD MEETING: January 24, 2024 at 2:00 p.m.