



Dept. of Health & Human Services Board
Renee Courier Aumock, Chair
Bryan Benchley, Vice Chair
Jill Schmidt, Board Member

Kyle Weidman
Administrator

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Essexville, Michigan 48732
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Web Site: www.BayCountyMCF.com

DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING

Date: January 24, 2024
Time: 2:00 pm
Place: Bay County Medical Care Facility Board Room

Participants: Renee Courier Aumock
Bryan Benchley
Jill Schmidt
Kyle Weidman, LNHA
Sarah Griffor, DON
Jaqueline McCarthy, Finance Director
Julia Madigan, Corporate Compliance
Alecia Kruse, Board Scribe

Guests: To be introduced, if present

- I. Call meeting to order**
- II. Roll Call**
 - a. In attendance**
- III. Approval of Agenda**
 - a. Additions**
 - b. Corrections**
- IV. Approval of Minutes**
 - a. Regular Minutes of December 27, 2023**
 - b. Closed Minutes of December 27, 2023**
- V. Public Comment**
- VI. New Business**
- VII. Administrator Report**
 - a. Patient Opinion Survey**
 - b. Census**
 - c. Worker's Compensation**
 - d. DON Update**
- VIII. Financial Director Report**
 - a. Construction Project Update**
 - b. Financial Report**
 - i. December, 2023**
 - c. Accounts Payable Summary**
 - d. Payer A/R Aging**

- e. **Deposit Distribution**
 - f. **Problematic Accounts**
 - g. **4th Quarter Donation Report**
- IX. Maintenance Report**
- X. Policy Approval**
- a. **Activities**
 - i. **Activity Calendar**
 - ii. **Activity Department Pet Visits**
 - iii. **Activity Involving Alcohol**
 - b. **Administrative**
 - i. **Identity Theft**
 - ii. **Wireless Communication Devices**
 - c. **Nursing**
 - i. **Acute Change in Condition**
 - ii. **Processing INR Orders**
 - iii. **Standing Orders**
 - iv. **Wound Management**
- XI. Go into closed session pursuant to MCL 15.268(c) to consider material exempt from discussion or disclosure by state or federal statute.**
- XII. Unfinished Business**
- XIII. Miscellaneous Business**
- XIV. Adjournment**

NEXT BOARD MEETING: February 28, 2024 at 2:00 p.m.