



Dept. of Health & Human Services Board
Renee Courier Aumock, Chair
Bryan Benchley, Vice Chair
Jill Schmidt, Board Member

Kyle Weidman
Administrator

564 W. Hampton Rd.
Essexville, Michigan 48732
(989) 892-3591 * Fax (989) 892-6991
Web Site: www.BayCountyMCF.com

DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING

Date: February 28, 2024
Time: 2:00 pm
Place: Bay County Medical Care Facility Board Room

Participants: Renee Courier Aumock
Bryan Benchley
Jill Schmidt
Kyle Weidman, LNHA
Sarah Griffor, DON
Jaqueline McCarthy, Finance Director
Julia Madigan, Corporate Compliance
Alecia Kruse, Board Scribe

Guests: To be introduced, if present

- I. Call meeting to order
- II. Roll Call
 - a. In attendance
- III. Approval of Agenda
 - a. Additions
 - b. Corrections
- IV. Approval of Minutes
 - a. Regular Minutes of January 24, 2024
 - b. Closed Minutes of January 24, 2024
- V. Public Comment
- VI. New Business
- VII. Administrator Report
 - a. Patient Opinion Survey
 - b. Census
 - c. Worker's Compensation
 - d. DON Update
 - e. QAPI Plan
- VIII. Financial Director Report
 - a. Construction Project Update
 - b. Financial Report
 - i. December, 2023
 - ii. January, 2024

- c. **Accounts Payable Summary**
- d. **Payer A/R Aging**
- e. **Deposit Distribution**
- f. **Problematic Accounts**

IX. Maintenance Report

X. Policy Approval

a. Activities

- i. **Activities Involving Alcohol**
- ii. **Activity Calendar**
- iii. **Pet Visits**

b. Administrative

- i. **Anti- Nepotism**
- ii. **Business Associate Agreement**
- iii. **Confidentiality**
- iv. **Conflict of Interest**
- v. **Ethics Committee**
- vi. **False Claims**
- vii. **Notification of Absence**
- viii. **Social Media**
- ix. **Whistleblower Protection**
- x. **Work Flex**

c. Nursing

- i. **Discharge Against Medical Advice**
- ii. **Elopement**
- iii. **External Catheter on Male**
- iv. **Interim Payment Assessment**
- v. **Respiratory Hygiene and Cough Etiquette**
- vi. **Specialized Nutritional Support**
- vii. **TB Exposure**
- viii. **Warfarin Dosing**

XI. Go into closed session pursuant to MCL 15.268(c) to consider material exempt from discussion or disclosure by state or federal statute.

XII. Unfinished Business

XIII. Miscellaneous Business

XIV. Adjournment

NEXT BOARD MEETING: March 27, 2024 at 2:00 p.m.