



Dept. of Health & Human Services Board
Bryan Benchley, Chair
Jill Schmidt, Vice Chair
Marnie Westphal, Board Member

Kyle Weidman
Administrator

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DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING

Date: June 24, 2026
Time: 2:00 pm
Place: Bay County Medical Care Facility Board Room

Participants: Jill Schmidt
Bryan Benchley
Marnie Westphal
Kyle Weidman, LNHA, CEO
Sarah Griffor, CNO
Jackie McCarthy, CFO
Alecia Kruse, Board Scribe

Guests: To be introduced, if present

- I. Call meeting to order**
- II. Roll Call**
 - a. In attendance**
- III. Approval of Agenda**
 - a. Additions**
 - b. Corrections**
- IV. Approval of Minutes**
 - a. Regular Minutes of May 27, 2026**
 - b. Closed Minutes of May 27, 2026**
- V. Public Comment**
- VI. Unfinished Business**
- VII. New Business**
 - a. Rehmann Robson Presentation- Rick Lowe and Jason Salzwedel**
- VIII. Administrator Report**
 - a. Reviews and Testimonials**
 - b. Census**
 - c. Dialysis Update**
 - d. DON Update**
- IX. Financial Director Report**
 - a. Financial Report**

- i. May, 2026
- b. Accounts Payable Summary
- c. Problematic Accounts

X. Marketing Report

XI. Maintenance Report

XII. Policy Approval

a. Activities

- i. Activities
- ii. Activities Involved in Alcohol
- iii. Leisure Time/In-Room Visits
- iv. Safety Precautions for Activities

b. Administrative

- i. Anti- Bullying
- ii. Constitutions and By Laws
- iii. Contract Review
- iv. Educational Leave of Absence
- v. Employee Transitional Return to Work
- vi. Smoking/ Tobacco

c. Emergency Preparedness

- i. Active Shooter
- ii. Fire Safety

d. Nursing

- i. Accessing/ De-accessing Vascular Port
- ii. Bed Bug Prevention & Management
- iii. Care of CPAP/BIPAP
- iv. End of Life Care
- v. Urine Culture
- vi. Urinary Catheterization

XIII. Miscellaneous Business

XIV. Adjournment

XV. Closed Session

Go into closed session pursuant to MCL 15.268(c) to consider material exempt from discussion or disclosure by state or federal statute.

NEXT BOARD MEETING: July 22, 2026 at 2:00 p.m.