

Dept. of Health & Human Services Board
Bryan Benchley, Chair
Jill Schmidt, Vice Chair
Marnie Westphal, Board Member



**BAY COUNTY
MEDICAL
CARE FACILITY**

Kyle Weidman
Administrator

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BAY COUNTY MEDICAL CARE FACILITY
BOARD MEETING

DATE: Wednesday, July 22, 2026

TIME: 2:00 p.m.

B. Benchley called the Board Meeting to order at 2:00 p.m.

ROLL CALL:

J. Schmidt, B. Benchley, M. Westphal, present

PRESENT:

K. Weidman, S. Griffor, A. Kruse, J. McCarthy

PUBLIC PRESENT: Tim Banaszak, Commissioner

AGENDA

ACTION AND PLAN

<u>APPROVAL OF AGENDA:</u> a. Additions: b. Corrections:	B. Benchley motioned to approve June 24, 2026, agenda. J. Schmidt seconded the motion. All in Favor; motion carried.
<u>APPROVAL OF MINUTES:</u> a. Approval of Minutes of June 24, 2026	J. Schmidt motioned to approve June 24, 2026, minutes. B. Benchley seconded the motion. All in Favor; motion carried.
<u>PUBLIC COMMENT:</u>	None.
<u>UNFINISHED BUSINESS:</u>	None.
<u>NEW BUSINESS:</u>	None.
<u>ADMINISTRATOR REPORT:</u> a. Reviews and Testimonials	K. Weidman covered the results of the Resident Satisfaction and Employee Satisfaction surveys that were completed. The next steps include taking feedback from the Resident Satisfaction survey and creating an

<u>MARKETING REPORT:</u>	B. Benchley motioned to receive the Marketing Report, J. Schmidt seconded the motion. All in Favor; Motion carried.
<u>MAINTENANCE REPORT:</u>	B. Benchley motioned to receive the Maintenance Report, J. Schmidt seconded the motion. All in Favor; motion carried.
<u>POLICY APPROVALS:</u> a. Administrative i. Bed Hold ii. Dress Code iii. Facility Security System iv. Maintaining Professional Contracts v. Per Diem CNA's vi. Per Diem Nurses vii. Personal Electronic Device viii. Wireless Communication Device b. Emergency Preparedness i. Air Quality ii. BCMCF Evacuation iii. Biochemical Hazardous Materials iv. Emergency Preparedness c. Nursing i. Colostomy Irrigation ii. Dental Services iii. Restorative Nursing Services iv. Traction Removal v. Tube Feeding Administration	J. Schmidt motioned to approve Administrative Policies #1-8, Emergency Preparedness Policies #1-4, and Nursing Policies #1-5; M. Westphal seconded the motion. All in Favor; Motion carried.
<u>CLOSED SESSION:</u>	B. Benchley, S. Griffor, and K. Weidman motioned to go into closed session.
<u>MISCELLANEOUS BUSINESS:</u>	B. Benchley discussed star rating.
<u>ADJOURNMENT:</u>	With no further business, B. Benchley motioned for adjournment; J. Schmidt second the motion. All in favor; meeting adjourned at 2:33 p.m.

NEXT BOARD: September 23, 2026, at 2:00 p.m.

Respectfully submitted,



Bryan Benchley

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