



Dept. of Health & Human Services Board
Bryan Benchley, Chair
Jill Schmidt, Vice Chair
Marnie Westphal, Board Member

Kyle Weidman
Administrator

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DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING

Date: October 28, 2026
Time: 2:00 pm
Place: Bay County Medical Care Facility Board Room

Participants:	Jill Schmidt Bryan Benchley Marnie Westphal	Kyle Weidman, LNHA, CEO Sarah Griffor, CNO Jackie McCarthy, CFO Amanda Gonzales, Board Scribe
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Guests: To be introduced, if present

- I. Call meeting to order**
- II. Roll Call**
 - a. In attendance**
- III. Approval of Agenda**
 - a. Additions**
 - b. Corrections**
- IV. Approval of Minutes**
 - a. Regular Minutes of September 29, 2026**
 - b. Closed Minutes of September 29, 2026**
- V. Public Comment**
- VI. New Business**
 - a. Star Rating Presentation, Melissa Keller, Engage Consulting, Director of Quality and Wellness, Alissa Licht**
- VII. Administrator Report**
 - a. Review and Testimonials**
 - b. Census**
 - c. Dialysis Update**
 - d. DON Update**
- VIII. Financial Director Report**
 - a. Cash Flow Update**
 - b. Financial Report**

- i. September 2026
 - c. Accounts Payable Summary
 - d. Problematic Accounts
 - e. Third Quarter Donation Report
- IX. Marketing Report
- X. Maintenance Report
- XI. Policy Approval
 - a. Administrative
 - i. Behavioral Health Services
 - ii. CNA Renewal
 - iii. Facility Vehicle Usage
 - iv. I-9 Forms
 - v. Missing Items
 - vi. QAPI
 - vii. Resident Clothing
 - b. Nursing
 - i. Activities of Daily Living
 - ii. Antibiotic Use
 - iii. Blood Borne Pathogen Exposure Control
 - iv. Drug Diversion Prevention & Reporting
 - v. Food Substitutes
 - vi. Gait Belts
 - vii. Interdisciplinary Resident Care Conferences
 - viii. Reheating Food in Microwave
 - ix. Resident and Employee Coronavirus Testing
 - x. Resident Falls/Risk of Falls
 - xi. STAT Lab Tests
 - xii. Storage and Use of Food from Outside of the Facility
 - xiii. Standard Precautions
 - xiv. Transfer Procedures
 - xv. Vaccination Anaphylaxis Management
- XII. Unfinished Business
- XIII. Miscellaneous Business
- XIV. Adjournment
- XV. Closed Session

Go into closed session pursuant to MCL 15.268(c) to consider material exempt from discussion or disclosure by state or federal statute.

NEXT BOARD MEETING: November 25, 2026, at 2:00 p.m.